



GSF3: Application for the Green Flag Award

Water Theme

You must answer all 13 questions of this application form in full. Please ensure you have read the questions thoroughly and that you have met every requirement outlined in the checklist below before you send in your application.

If you have any questions regarding the application process, please contact the Green-Schools Office on 01-4002202, or email gsapplications@eeu.antaisce.org

Before You Fill In This Form: Download Instructions

1. Please ensure you have downloaded the updated **Adobe Reader** which is available at www.greenschoolsireland.org or at <http://get.adobe.com/reader/>
2. Once you have downloaded Adobe Reader, download this form and **save a copy** to your own computer. You can then save data in the form.

Before You Fill In And Submit This Form

1. Read the **Guide to Completing the Application Form for the Green Flag** (available at www.greenschoolsireland.org) to ensure you complete each section correctly.
2. Please ensure that all the following requirements are in place:

You are currently in at least your second school year of working on the Water theme
You have completed all Seven Steps of the Green-Schools programme
You have maintained work for previous themes
You have conducted a thorough Environmental Review for the Water theme
You have a current Action Plan, with future targets
You have completed a Day of Action
You have received a Renewal Visit in the second year of the Water theme

When you have completed this form:

- a) Email your completed Application Form to gsapplications@eeu.antaisce.org (**Preferred Option**) **OR**
- b) Print this Application Form and post it to: Green-Schools Office, 5a Swift's Alley, Francis Street, Dublin 8.

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Water Theme

Please fill in all of the below fields:

School Name:

School Type:

Roll No:

Address 1:

Address 2:

Local Authority:

Telephone:

Email:

School Website:

Number of Staff:

Number of Students:

Renewal Visit Conducted by:

Date of Renewal Visit:

We, the undersigned*, declare that the following is a true record of our Green-Schools experience, and wish to apply for the Green Flag Award on behalf of our school.

We also declare that the following criteria have been completed for this academic year and will be available for Green-Schools Assessors to view when/if they visit our school:

- **Completed Environmental Review**
- **Current Action Plan**
- **Green Code**
- **Up-to-Date Green-Schools Notice-Board**

Principal Name:

Green-Schools Coordinator Name:

Date of Submission:

*A typed signature will suffice



Please fill in the questions below in relation to your Green-Schools programme:

Step 1: Green-Schools Committee

1. Who sits on your Green-Schools committee? (Please list each member and detail who they are i.e. 4th class pupil, 2nd year student, coordinator, teacher, parent etc, and explain how the committee was formed, how information is circulated, etc)

2. **How often does your committee meet?**

Weekly

Fortnightly

Monthly

Other

Please Specify: _____



3. Please include an example of minutes taken from one of your Green-Schools committee meetings:



Step 2: Environmental Review

You can find guidance for conducting an Environmental Review for the Water theme in the Water Resources section at www.greenschoolsireland.org.

4. For your Environmental Review, did you conduct any of the following:

Essential Actions

- Read the school water meter
- Conduct a manual water audit
- Conduct leak tests

Recommended Actions

- Conduct a water use survey
- Investigate the water lifecycle of the school
- Conduct surveys/questionnaires
- Locate any local water bodies
- Investigate rainwater harvesting in the school
- Investigate school policies for cleaning products
- Locate nearby Blue Flag beaches/marinas
- Other:

If 'Other' selected please provide details:



5. What were the main findings of your Environmental Review? (eg: levels of awareness; leaks etc)



Step 3: Action Plan

6. Please type your current Action Plan in below for Years One and Two of your programme with quantifiable targets (eg. 20% reduction in water use by May) where applicable.

Alternatively you can attach your Action Plan to the same email you are submitting this form with.

*Remember to include **future targets/planned actions** alongside present and past actions.*

Action/Target: Year One	Person/Group Responsible	Timeframe	Progress Made



Step 4: Monitoring and Evaluation

7. Describe:

a) how you monitor and evaluate progress for the Water theme:



b) How you maintain and monitor the Litter & Waste and Energy themes:

Litter & Waste:

Energy:



8. Please compare the amounts of water your school used for two periods over the duration of your work on the Water theme: (Please see the Notes on this section at the end of this Application Form for your reference)

Please compare water consumption for two similar periods i.e. if the figures you are providing for year one were taken over five school days in October then provide figures taken over five school days in October in your second year review.

	Start date for period over which consumption was calculated	Finish date for period over which consumption was calculated	Number of <u>school days</u> in this period	Amount of water used in Litres	Average number of litres used <u>per person per day</u>	How did you measure your water consumption?
Year 1 (review)						
Year 2 (latest Figures)						

If you have experienced an increase in water consumption, please outline the reasons:

Leak

Increase in school population

Increase in building size

Other

If other, please specify:



Step 6: Informing and Involving

10.

a) Describe your Day of Action.

b) How is the whole school informed of and involved in the Green-Schools programme? Eg. Rotation of committee, involvement in actions, school assemblies, newsletters; Green-Schools notice-board etc.

c) How is the wider community informed of and involved in the Green-Schools programme? Eg. involving parents, local groups, publicity gained, industry links, speakers, etc.



Step 7: Green Code

11. Please reproduce your school's Green Code for the Water theme below :

12. Describe how the Green Code was agreed and how it has been integrated into school life:



Feedback

13.

- a) Please highlight any positive aspects you encountered while working on the programme.

- b) Please highlight any negative aspects you encountered while working on the programme.

- c) How do you think the programme could be improved?



Before you send us your application:

1. Please ensure all sections of this form are filled in fully and accurately.
2. Please ensure you have included, if applicable:
 - a. An example of minutes from one of your Green-School Committee meetings
 - b. A copy of your Action Plan

You will also have the opportunity to display all additional work and images/photos/artwork for the Green-Schools Assessor when they visit the school.

Please email this application to: gsapplications@eeu.antaisce.org

If you have any queries please contact:

Green-Schools
Unit 5a Swift's Alley
Francis Street
Dublin 8
01-4002202
greenschools@antaisce.org



Notes: Environmental review: Water

Question 4: For your Environmental Review, did you conduct any of the following?

In order to be successful for the renewal of your Green Flag for the Water theme you must conduct a Water Review/Audit to find out how much water the school was using at the beginning of the Water programme and to track any changes in consumption throughout your work on the Water theme so that you can monitor and evaluate progress.

The most effective method of finding out how much water your school is consuming is to take frequent meter readings. If you do not have access to your water meter you can conduct a manual water audit. You can find guidance on both in the Water resources on [our website](#).

It is also advisable to conduct other actions listed in the application form as these actions will all play an important role in increasing awareness of water issues in the school and local community and will help the school identify areas where water can be saved.

Please tick any of the activities listed that your school conducted as part of your programme. If you carried out any additional activities as part of your Environmental Review, please briefly describe these in the space provided in 'Other'.

You can find guidance on each of the activities listed in this question in the Water resources on [our website](#).

Question 5: What were the main findings of your Environmental Review (e.g. levels of awareness, leaks etc)

For this question, please outline the findings of your Environmental Review. For example, how much water were you using at the start of your Water programme, where was the most water being used in the school, did you find any leaks in the school, what was the level of awareness regarding water consumption etc.

Remember, it is important to display your findings, for example in graph or chart form, so that you can display these in the school. You will be able to show these to the assessor on the day of your Renewal Visit and do not need to include these in your application.

Question 8: Please compare the amounts of water your school used for two periods over the duration of your Water programme:

For this question you need to know how much water your school was using at the beginning of your Water programme and how much water your school was using in the second year of your work on the Water Theme.

The best way to get this data is to read the water meter regularly. This way you can provide a meter reading from early in your first year of the Water Programme and from some time in your second year of the programme.

If you do not have access to your water meter, or it is not functioning correctly, the most effective way to find out how much water the school is using is to conduct a manual water audit.



While bills may give some indication to levels of water consumption in the school, they are not the most precise method of measuring your water use as prices can increase or your bills may be estimated.

If you have experienced an increase in your water consumption over the two years of the Water programme, please select a reason from the options provided that best describes your situation. If selecting other, please briefly outline the reasons for the increase in the space provided.

Please note that an increase in water consumption will not affect your application for the Green Flag once the 7-steps have been implemented, as this is may be outside the control of the Green-Schools programme.

Example review table:

	Start date for period over which consumption was calculated	Finish date for period over which consumption was calculated	Number of school days in this period	Amount of water used in Litres	Average number of litres used per person per day	How did you measure your water consumption
Year 1 (review)	1/9/12	5/9/12	5	9,000	9	Read the meter
Year 2 (latest Figures)	1/9/13	5/9/13	5	6,500	6.5	Read the meter

